

May 13, 2024

A voting meeting of the Washington School Board was held on Monday, May 13, 2024 in the high school cafeteria.

The meeting was called to order at 6:31 pm by President Sparks-Gatling followed by the pledge of allegiance, mission statement and audio/vision statement.

Roll Call:

Members Present:	Mrs. Rhonda Barnes	Mrs. Kimberly Kelley
	Mr. Eric Bird	Mrs. Pamela Kilgore
	Mr. John Campbell, Sr.	Mrs. Amy Roberts
	Mrs. Jennifer Ewing	Mrs. Tara Sparks-Gatling
	Mr. Rodney Jones	

Non-Voting Member Present: Mr. George Lammay, Superintendent

Present: Mr. Richard Mancini, Director of District Operations
Mrs. Rebecca Heaton-Hall, Solicitor

President Welcomes Visitors: Mrs. Sparks-Gatling extended a welcome to the public and stated the following, “In accordance with Washington School District Policy No. 005 entitled “Public Participation at Meetings”, this public participation session shall not exceed 20 minutes. Any individual resident may make comments not to exceed three minutes. Any resident who wishes to address the Board should have submitted to the President of the Board or to the Board’s Secretary a written statement including their name and address, the name of the group the speaker is representing, if any, and the general nature of the topic and comments to be made. Any resident who has not submitted a written request shall have the right to speak, time permitting by raising his or her hand so that they may be recognized.

-Dr. James Balent, former School Board Director and member of the Washington Lions Club. The Lions Club sponsors award money for the elementary school’s Awards Day Program. They also sponsor \$1,000 scholarships to Seniors from Trinity, McGuffey and Washington. Their banquet will be held this upcoming Wednesday and they will be giving \$1,000 scholarships to a Senior from Trinity and McGuffey. No students from Washington applied. This is the second year that no students from Washington have applied for the scholarship.

Questions on the Agenda: The Board reviewed the agenda.

Recognitions

Retirement Recognitions

Deanna Warco	1991-2024	33 Years of Service
Marc Spina	2009-2024	15 Years of Service

Special Presentations

–Andreas Dometakis from HHSDR – Presentation on High School Renovation Project
–Chris Brewer from Dinsmore & Shohl – Bond Issue for the High School Renovation

Agenda: Mrs. Ewing moved and Mrs. Roberts seconded that the agenda be approved.

Motion carried unanimously.

Minutes: Mr. Campbell moved and Mr. Jones seconded that the minutes of the April 15, 2024 regular voting meeting and the May 6, 2024 worksession meeting be approved.

Motion carried unanimously.

Treasurer's Report: Mrs. Ewing moved and Mrs. Roberts seconded that the April 30, 2024 Treasurer's Report be accepted as information, said report showing the following book balances:

	<u>April 30, 2024</u>
General Fund	\$ 291,254.87
Payroll Account	\$ 24,370.69
Cafeteria Account	\$ 14,311.37
WHS Athletic Account	\$ 18,170.87
WHS Activities Account	\$ 84,486.42
WPS Activities Account	\$ 31,395.33
WSD PSDLAF-Capital Reserve Fund	\$ 34,708.60
WSD-PSDLAF-Expendable Benefit Trust	\$ 85,088.06

Motion carried unanimously.

Personnel: Mrs. Barnes moved and Mr. Campbell seconded that the Board approve the following:

- Grant permanent contracts, in accordance with the School Laws of Pennsylvania, to the following teachers who have completed at least three years of satisfactory service and are properly certified:
Spenser Anderson, Neil Freeze, Kelly Hrabovsky, Emily Walsh, Timothy Witsenke and Kelsey Young
- Resignation of **George Kostelnik** as Building and Maintenance Supervisor, after 8 years of service in the district. Mr. Kostelik's last day of work will be June 30, 2024.
- Reclassification of **Mary McGinnis** from a part-time foodservice worker to a full-time paraprofessional, 186 days a year, 7 hours a day, contractual rate, retroactive to April 29, 2024.
- Reclassification of **James Baughman** from a part-time custodian to a full-time custodian, 260 days a year, 8 hours a day, retroactive to May 10, 2024.
- Approval of **Diana Jandres-Aguilera** as substitute custodians for the summer months, at the rate of \$14 per hour.
- Family Medical Leave for **Employee #1947** effective May 13, 2024 through June 7, 2024. (*Per the Family and Medical Leave Act and District Policy No. 410, eligible employees are entitled to take up to 60 unpaid days during a 12-month period for the specific type of FMLA leave requested by this employee.*)

Motion carried unanimously.

Mrs. Roberts moved and Mrs. Barnes seconded that the Board approve the following:

-Supplemental employment of the following teachers for summer school programs:

Summer Learning Academy for Grades K through 6:
Teachers: Keri Griffith, Tiffani Titler, Ashley Belcastro, Erin Nikolopoulos,

Brittany Ellis, Fiauna Kukuda and Andrew Engel
Program Coordinator: Tiffani Lusk

Motion carried; Mr. Campbell voted “no”, all other members voted “yes”.

Mrs. Ewing moved and Mrs. Roberts seconded that the Board approve the following:

Summer Learning Academy for Grades 7 and 8:

Teachers: Anthony Belcastro and Ron Todd

Substitute: Mercedes Conner

Motion carried; Mr. Campbell voted “no”, all other members voted “yes”.

Mrs. Ewing moved and Mrs. Roberts seconded that the Board approve the following:

Summer School Credit Recovery / Credit Advancement / Cyber Summer School:

Grade 12:

Teachers: Ali Cottom and Jessica Gardner

Motion carried; Mr. Campbell voted “no”, all other members voted “yes”.

Mrs. Roberts moved and Mrs. Barnes seconded that the Board approve the following:

Extended School Year (ESY) Program for Grades K through 12: (*Federally Mandated*)

Teachers: Jessica Gardner, Ron Todd, Amie Camps, and Josh O’Brien

**Paraprofessionals: Kelly Engel, Mary Palmer, Courtney Carroll, Kortnee Williams
and Robin Meller**

Coordinator/Speech Therapist: Keri Griffith

Motion carried; Mrs. Kelley “abstained”, all other members voted “yes”.

Athletics: Mr. Campbell moved and Mrs. Barnes seconded that the Board approve the following:

-Recommend **Mike Bosnic** as Athletic Director for the 2024-2025 school year.

Motion carried unanimously.

Mrs. Roberts moved and Mrs. Ewing seconded that the Board approve the following:

-Assistant and Volunteer Coaches for the 2024-2025 Fall sports season:

Football

Mike Bosnic, Sr.	First Assistant	Step 13+	Stipend TBD
Rich Barnes	Varsity Assistant	Step 13+	Stipend TBD
John Digon	Varsity Assistant	Step 13+	Stipend TBD
Lance Vallee	Varsity Assistant	Step 13+	Stipend TBD
George Walz	Volunteer		
John Bennett	Volunteer		
Jon Weber	Volunteer		
Marcus Dulik	Volunteer		
Randy Walters	Volunteer		
Ron Todd	7 th & 8 th Head Coach	Step 13+	Stipend TBD
Zyan Wallace	7 th & 8 th Assistant	Step 1-3	Stipend TBD
Michael Digon	7 th & 8 th Assistant	Step 1-3	Stipend TBD

Isaiah Robinson	7 th & 8 th Assistant	Step 1-3	Stipend TBD
Kyle Winters	Volunteer		
Eric Bird	Volunteer		
Wray Adams	Equipment Manager	Step 13+	Stipend TBD
Bobby Russell	Volunteer Equip. Asst.		
JJ Johnson	Volunteer Equip. Asst.		
Andy Maher	Volunteer Equip. Asst.		

Motion carried; Mrs. Barnes, Mr. Bird and Mrs. Sparks-Gatling “abstained”, all other members voted “yes”.

Mrs. Barnes moved and Mrs. Kilgore seconded that the Board approve the following:

Volleyball

Joyce Eisiminger	Varsity Assistant	Step 13+	Stipend TBD
Gretchen Battafarano	Volunteer		

Motion carried unanimously.

Mrs. Roberts moved and Mrs. Kilgore seconded that the Board approve the following:

Cross Country

Lee Bigelow	7 th & 8 th Coach	Step 7-9	Stipend TBD
Elijah Frazier	Volunteer		

Motion carried unanimously.

Mrs. Ewing moved and Mrs. Roberts seconded that the Board approve the following:

Softball

Tyrone Wormsley	Assistant – Jr. High	Step 4-6	Stipend TBD
Kierston Wormsley	Volunteer		
Tayler Gorby	Volunteer		

Motion carried; Mr. Jones “abstained”, all other members voted “yes”.

Mr. Campbell moved and Mr. Jones seconded that the Board approve the following:

-Wash High Boys’ Basketball Booster Club and their By-Laws.

Motion carried unanimously.

Mr. Campbell moved and Mr. Bird seconded that the Board approve the following:

-Disband the Boys’ Co-Op Soccer Program between Washington, Fort Cherry and Burgettstown, effective at the end of the 2023-2024 school year.

Motion carried unanimously.

Mr. Bird moved and Mrs. Ewing seconded that the Board approve the following:

-Create a Girls’ Co-Op Soccer Program between Washington, Fort Cherry and Burgettstown, effective at the beginning of the 2024-2025 school year.

Motion carried unanimously.

Board Policy: Mrs. Ewing moved and Mrs. Barnes seconded that the Board approve the following:

-Second reading and adoption, pursuant to Washington School District Policy No. 001, of the following policies:

- Policy #507 – Withdrawal from School
- Policy #513 – Tobacco Use by Students
- Policy #521 – Searches
- Policy #819 – School Calendar
- Policy #820 – School Days
- Policy #821 – Emergency Preparedness

Motion carried unanimously.

Contracts, Agreements and Grants: Mrs. Roberts moved and Mr. Campbell seconded that the Board approve the following:

-The Student Assistance Program (SAP) Agreement with The Center for Community Resources to provide SAP services for the 2024-2025 school year, at no cost to the district.

-The following Intermediate Unit 1 Agreements for the 2024-2025 school year:

- a. Educational Services Agreement
- b. Access Services Agreement – IU1 – Based Staff
- c. Access Reimbursement Service Agreement – Administrative Support Only
- d. Alternative Education for Disruptive Youth Educational Services Agreement
- e. Curriculum Services Agreement
- f. Partial Hospitalization Program Services Agreement

-Five-year Agreement with Panorama Education to provide software program which will monitor and provide personalized support for student progress in academics, attendance, behavior, and social-emotional learning. This program will be for 7th through 12th grade students, at a cost of \$88,762.50, effective July 1, 2024 through June 30, 2029. (*Partial payment of agreement will be through ARP ESSER funds.*)

Motion carried unanimously.

Business and Finance: Mr. Campbell moved and Mrs. Barnes seconded that the Board approve the following:

-Western Area Career & Technology Center's 2024-2025 proposed budget totaling \$6,245,470, which represents an increase over last year's budget in the amount of \$338,997. Washington School District's contribution will increase from \$297,452.11 to \$320,507.35, which represents an increase of \$23,055.24. This figure is based on an estimated Average Daily Membership of 54.46.

-Designation of Depositories for school funds.

-Terminate Washington School District's membership in the Intermediate Unit 1 Health Insurance Consortium Trust, effective June 30, 2024, upon the conclusion of the 2023-2024 school year.

-Renew the District's dental coverage with United Concordia, under a fully-insured funding arrangement, effective July 1, 2024.

-The following resolutions, should the District decide to issue bonds to finance the high school renovation project:

- a. Appointment Resolution for Bond Counsel and Banker
- b. Engagement Letter for Bond Counsel Services
- c. Reimbursement Resolution

-Authorized Official Resolution for Improvement Grant

Be it RESOLVED, that the Washington School District of Washington County, PA hereby request a public School Facility Improvement grant of \$2,500,000.00 from the Commonwealth Financing Authority to be used for construction and renovation of Washington High School's exterior brick work and replacement of all windows.

Be it FURTHER RESOLVED, that the District does hereby designate Mr. Richard Mancini, Director of District Operations, as the official to execute all documents and agreements between Washington School District and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Lisa Coffield, duly qualified Secretary of the Washington School District, Washington County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Washington School District's School Board of Directors at a meeting on May 13, 2024 and said Resolution has been recorded in the Minutes of the Washington School District and remains in effect as of this date.

-Award the following bids for the high school renovation project:

- a. Accept the bid for the high school masonry construction from Mariani & Richards, Inc., at the bid price of \$4,843,000 (base bid of \$4,219,000 and alternate bid of \$624,000.)
- b. Accept the bid for the high school window construction from AB Specialties, Inc., at the bid price of \$2,062,600 (base bid of \$1,975,000 and alternate bid of \$87,600.)

Motion carried unanimously.

Appointment of Tax Collectors: Mr. Campbell moved and Mrs. Ewing seconded that the Board approve the following:

-RESOLVED, that **Anthony Nicolella**, the duly elected Treasurer of the City of Washington, is hereby appointed Tax Collector for the Business Privilege Tax and Mercantile Tax and the delinquent Business Privilege Tax and Mercantile Tax in the City of Washington for the year 2022 effective July 1, 2023, to collect taxes levied by the Washington School District under the provisions of the Local Tax Enabling Act approved December 31, 1965, Act No. 511, as amended, provided said Tax Collector has posted the surety bond or bonds as required by law, the compensation and cost of such collection for the City to be in accordance with the Joint Tax Agreement between the City of Washington and the Washington School District approved by the School District on May 21, 2007.

RESOLVED, that Kratzenberg & Associates, Inc. d/b/a **Keystone Collections Group** is hereby appointed Tax Collector for the collection of per capita tax and delinquent per capita tax for the City of Washington and the Borough of East Washington and collection of the current business

privilege/mercantile tax and delinquent business privilege/mercantile tax in the Borough of East Washington.

RESOLVED, that Kratzenberg & Associates, Inc. d/b/a **Keystone Collections Group** is hereby appointed Tax Collector for occupational privilege tax now known as local services tax and delinquent local services tax in the City of Washington and the Borough of East Washington.

RESOLVED, that Kratzenberg & Associates, Inc. d/b/a **Keystone Collections Group** is hereby appointed Deputy Tax Collector for current real estate taxes in the City of Washington. (*Dawn Petrosky is the duly elected real estate tax collector for the Borough of East Washington through December 31, 2025.*)

Motion carried unanimously.

Election of Board Treasurer: Mrs. Roberts moved and Mr. Campbell seconded that the Board approve the following:

-That the Board elect **Mrs. Jennifer Ewing** to serve as the school district Treasurer from July 1, 2024 to June 30, 2025. (*The Board of School Directors shall annually, during the month of May, elect a treasurer to serve for one year beginning the first day in July following such election.*)

Motion carried unanimously.

Appointment of School Physician and School Dentist for the 2024-2025 School Year: Mrs. Kilgore moved and Mr. Jones seconded that the Board approve the following:

-Appointment of Cornerstone Care, Inc. to provide School Physician and School Dentist services for Washington School District for the 2024-2025 school year

Motion carried unanimously.

Flexible Instruction Day (FID) Program Application: Mr. Campbell moved and Mrs. Ewing seconded that the Board approve the following:

-Submission of the Flexible Instructional Day (FID) Program application for the 2024-2025, 2025-2026 and 2026-2027 school years.

Motion carried unanimously.

Ratification and Payment of Bills: Mrs. Ewing moved and Mr. Campbell seconded that the Board approve the following:

-Ratification and payment of bills in the amount of \$1,352,386.35.

Motion carried unanimously.

Unfinished Business

-Mr. Campbell asked Mr. Mancini if he had the amount of money that had been spent on the Colt field. Mr. Mancini stated that HHSDR was paid \$21,265 and Field Turf is expected to submit a bill for between \$85,000 to \$95,000.

New Business

-Mr. Campbell stated that last week his son brought home bed bugs. It cost them several thousand dollars to have their house treated. He would like to have both school fumigated periodically.

Solicitor's Report: Attorney Heaton-Hall had no report.

Special Representative Reports

-Western Area Career & Technology Center – Mrs. Sparks-Gatling stated that their 2024-2025 budget is out to participating school districts for approval. They are accepting bids to build a garage which will house their auto repair shop and a new diesel and collision repair shop. Their graduation ceremony is the 16th and will be held at the new Canonsburg Middle School building.

-PSBA – Mrs. Kilgore recognized Tira Clark and Lee Bigelow for sponsoring a Career Day for 8th grade students.

-Parking Authority – Mr. Mancini stated that they are repairing some slabs in the parking garage which will cost around \$12,500. They've had several tripping injuries due to the slabs being uneven and damaged. They are also looking at liability and property insurance rates, which will probably increase 30% due to the injury claims that were submitted.

-Citywide Development Corporation (CDC) – Mr. Mancini could not attend the meeting. The health insurance consortium meeting was scheduled at the same date and time.

-Updates from Activities, Education and Policy Committee Representatives:

Activities Committee (Mr. Campbell) – The committee will be recommending the former assistant soccer coach to the position of head coach. They will also be working with Mr. Mols on a behavior and tardiness programs for student athletes.

Education Committee (Mrs. Roberts) – The committee discussed a sponsor for the National Junior Honor Society, an Honors Assembly for the elementary school and the summer programs. Their next meeting is Thursday.

Policy Committee (Mrs. Ewing) – The committee reviewed and revised the six policies that were approved at tonight's meeting. Their next meeting is scheduled for June 5th.

Information**A. June Board Meeting**

Worksession Meeting – Monday, June 10, 2024 at 6:30 pm in the high school cafeteria
Regular Voting Meeting – No meeting scheduled

B. Concerts – Jr. High School Concert Band and Chorus, and HS Jazz Band

Wednesday, May 15th at 7:00 pm in the high school gym

Park School Intermediate Band/Chorus Concert

Tuesday, May 14th at 6:00 pm in the elementary school auditorium

C. Awards Day Programs

Elementary School – Wednesday, June 5th at 9:30 am in the auditorium

Junior High School – Tuesday, June 4th at 2:00 pm in the gymnasium

High School – Tuesday, June 4th at 9:00 am in the gymnasium

D. Graduation and Last Day of School for Students – Thursday, June 6th

E. Clerical Day – Friday, June 7th

Adjournment: Moved by Mr. Campbell and seconded by Mrs. Ewing that the meeting be adjourned.

Motion carried unanimously. 7:41 pm

Executive Session: An executive session was held after the meeting to discuss “Litigation”. No action will be taken.

Lisa Coffield, Board Secretary